



Board of Directors Regular Board Meeting Wednesday, March 23, 2022 MINUTES

ATTENDED IN PERSON: Chair Brein Maki, Vice Chair Jean Roth, Member Jason Marquardt, Member Don Leathers, Member Mary Urch, Member Tess Arrick-Kruger

ATTENDED VIA ZOOM: Treasurer Lynn Gorski

UNABLE TO ATTEND: Clerk Monica Sveen-Ziebell

EX-OFFICIO: Steve Sallee

STAFF: Dale Walston, Amy Grover

PERSONNEL COMMITTEE at 4:15 PM: Bree Maki (at SSC), Don Leathers (at SSC), Tess Arrick-Kruger (via Zoom)

The meeting was called to order at 5:30 PM by Chair Bree Maki. A quorum was declared.

Jason Marquardt made a motion, seconded by Don Leathers to approve the agenda. The motion passed unanimously.

HEARING OF REPORTS

Student Academics Presentation – Katie Hartman shared an overview of SSC’s student programs, which include Junior High Knowledge Bowl, Senior High Knowledge Bowl, Regional Spelling Bee, Final Spelling Bee, Elementary Young Authors Young Artists Conference, and Middle School Young Authors Young Artists Conference. She shared videos of participating students and hosted a mini Knowledge Bowl competition for staff and Board members at the meeting!

Executive Director Report - Steve Sallee discussed the following talking points in a verbal report:

- Interim Superintendent Update: We wrapped up our interim superintendent service for Spring Grove Schools. Bruce Klaehn did a fantastic job, and we’ve only heard positive feedback. While we may not actively promote, we are able to provide the service for other districts if asked.
- AASA/MASA Update: The AASA Cohort gathered in Brooklyn Park last week for the final sessions and graduation. There was preliminary discussion about future ideas of how to continue this moving forward. The annual MASA statewide conference also took place last week. One of the highlights was a keynote by Dr. Stephen Peters, who was featured in “American High School,” a documentary on Amazon Prime.
- MHC and Medica Update: The transition has gone well for the January 1 pools, and we continue to hear from other interested groups about options available to them. Dale and Steve have reached out to each group for feedback.
- Dale’s 20th Anniversary was on February 28!

Program Updates – The link to the [full report](#) is here. Amy Grover highlighted several items, including:

- Education Services: Kari Kubicek has emailed an application to our member rural school district to apply for funding to cover the cost to host an Althing Student Health Event. Funds will support two to three rural districts interested in bringing this mental health support solution to their students. Applications are due by Wednesday, March 30, 2022. Kari is also currently recruiting districts for a second SE MN Redefining Ready Cohort and districts have been reaching out to schedule professional development for their August in-service.
- STEM Forward: The Spring Educator Forum is coming up on April 13 from 4:30-7:30 PM. This event is free for STEM Forward schools and only \$25 for attendees not involved in STEM Forward.
- Workforce Development: The team is currently seeking nominations from K-12 schools for the Industry Partner of the Year Award. All nominees will be announced at the Future Ready CTE Celebration on April 28 from 8:00 to 10:00 AM. All SSC Board of Directors, staff, and members are invited to attend this free event. In addition, SSC plans to

contract with Cheryl Glaeser, Owner/President of Achieve Consulting to guide internal work to develop draft goals, objectives, and a sustainable business model, and later to engage a broader base of constituents/stakeholders to provide feedback related to key components of the plans.

- SE MN Together: The Southern Minnesota Initiative Foundation (SMIF) is coordinating the development of the Region 10 Comprehensive Economic Development Strategy (CEDS), and SE MN Together is contracted to lead the SWOT and Strategic Direction components. Other partners include Neuger Communications, CEDA, SEMLM, and University of Minnesota Extension. CEDS is a locally based, regionally driven economic development planning process that creates the space for the region to identify its strengths and weaknesses related to generating good jobs, diversifying the economy, and spurring economic growth. The process engages a range of partners, including economic development professionals, community leaders and residents, the private sector, educational institutions, and other stakeholders in planning for the region's future. The convenings are scheduled for May 16 (at WLMC), May 18 (at WLMC), and May 19 (virtual) from 12:30-3:30 PM. There will also be an online survey to collect input from community members and those unable to attend.

CONSENT AGENDA

Jason Marquardt made a motion, seconded by Jean Roth, to approve and accept the items on the consent agenda, including Minutes of Last Meeting, February Balance Sheet, February Revenue Expense, February Bills, Superintendent Advisory Committee Meeting Summary. The motion passed unanimously.

SPECIFIC AGENDA

Don Leathers made a motion, seconded by Jean Roth, to approve a contract with Cheryl Glaeser with Achieve Consulting to lead business planning for SSC's Workforce Development program. The motion passed unanimously.

Tess Arrick-Kruger made a motion, seconded by Jean Roth, to approve the hiring of Patricia Busch, Administrative Assistant, effective April 4, 2022. The motion passed unanimously.

Jason Marquardt made a motion, seconded by Don Leathers, to approve the non-renewal of Shana Moses, RCE Advocate, effective June 30, 2022. The motion passed unanimously.

Tess Arrick-Kruger made a motion, seconded by Jean Roth, to approve the recommendation made by the Personnel Committee to adjust minimum and maximum pay ranges based on our bands and grades, as developed by Gallagher. The motion passed unanimously.

Jason Marquardt made a motion, seconded by Don Leathers, to approve contracting with Arnold's Custodial Service to provide both WLMC and SSC cleaning and meeting room setup services. The motion passed unanimously.

ADJOURNMENT AND NEXT MEETING

Jason Marquardt made a motion, seconded by Mary Urch, to adjourn the meeting at 6:57 PM. The motion passed unanimously.

The next SSC Board meeting will be on Wednesday, April 27, 2022, at 5:30 PM. The Finance Committee will meet prior to the regular Board meeting.

Respectfully submitted by,
Monica Sveen-Ziebell, Board Clerk

2022 Meeting Schedule - 5:30 PM

Wednesday, January 26, 2022 (ANNUAL MEETING)
Wednesday, February 23, 2022 (VIRTUAL)
Wednesday, March 23, 2022
Wednesday, April 27, 2022
Wednesday, May 25, 2022
Wednesday, June 22, 2022
JULY - NO MEETING
Wednesday, August 24, 2022
Wednesday, September 28, 2022
OCTOBER - MSC BOARD CONFERENCE
Wednesday, November 16, 2022
Wednesday, December 14, 2022 (VIRTUAL)

2023 Meeting Schedule - 5:30 PM

Wednesday, January 25, 2023 (ANNUAL MEETING)
Wednesday, February 22, 2023 (VIRTUAL)
Wednesday, March 22, 2023
Wednesday, April 26, 2023
Wednesday, May 24, 2023
Wednesday, June 28, 2023
JULY – NO MEETING
Wednesday, August 23, 2023
Wednesday, September 27, 2023
OCTOBER - MSC BOARD CONFERENCE
Wednesday, November 15, 2023
Wednesday, December 20, 2023 (VIRTUAL)